

**WEST CORK CREATIVE SOURCE / GRAVY WEDDING
VIDEOGRAPHY BOOKING FORM & AGREEMENT**

BRIDE'S NAME

First Name

Last Name

GROOM'S NAME

First Name

Last Name

E-MAIL

PHONE NUMBER

DATE OF WEDDING

WEDDING CEREMONY ADDRESS & EIR CODE

WEDDING RECEPTION ADDRESS & EIR CODE

VIDEO PACKAGE & PRICE

(Silver, Gold or Platinum)

50% RETAINER/DEPOSIT

I agree to pay 50% of the package cost as a retainer to hold the date.

Initial that you understand the above

REMAINDER OF BALANCE

Final 50% of the remainder due upon delivery of the completed video.

Initial that you understand the above

TERMS OF AGREEMENT

1. DEPOSIT / RETAINER:

A non-refundable deposit (retainer) of 50% of the fee is to be paid when booking in order to secure the wedding date. The balance is payable on completion of the video. Upon signature of this agreement we will send you an invoice for the deposit with the payment details. Please use the date of your wedding as the payment reference so we can keep track of completed reservations.

2. PACKAGE PRICES:

The package price we agree at the time of booking is the price you pay, and will not be subject to any package price increases that may arise in the future. This does not include additional filming and/or editing charges, if required.

3. CLIENT CANCELLATION:

The client may cancel the contract at any time prior to the event/occasion by giving written (e-mail will suffice) notice to Nathan Erasmus. If you book us for a certain date but then need to re-schedule your wedding to another date, the booking will be accepted only if that new date is available. If you cancel your booking within ninety days of your wedding date, you will be invoiced for half of the remaining balance. If you cancel your booking within four weeks of the wedding date, you will be invoiced for the full remaining balance.

4. ARTISTIC LICENSE:

Nathan Erasmus shall be granted full artistic license by the client, and Nathan's judgement regarding filming and editing shall be deemed correct unless previously discussed and agreed with the client prior to the event/occasion in writing (e-mail will suffice).

5. MUSIC:

Nathan Erasmus will choose the most appropriate music for your edit or edits. Upon request, a library of songs/music can be provided for selection. The client shall have reasonable input with regards to music choice and if there is a song or songs special to the couple they want included this can be discussed before the edit commences, however Nathan Erasmus will ultimately use what he feels in his best creative judgement is most appropriate for the edit.

6. MISCELLANEOUS FILMING:

If there's anything you want filmed specifically, then you must let us know before the wedding day in writing (e-mail will suffice).

7. BRIDAL PARTY / GUEST MESSAGES:

If Bridal Party/Guest Messages are a part of your chosen package, it is reasonable to presume that some or all of your bridal party/guests may not be willing to speak, and therefore West Cork Creative Source T/A Gravy Wedding Videography / Nathan Erasmus cannot be held responsible if Bridal Party/Guest Messages are not obtained, or a limited number of them are obtained (for any reason beyond Nathan Erasmus's control). It may not be possible to capture Bridal Party/Guest Messages due to time limitations, unsuitable filming locations, excess background noise or any other reason where Nathan Erasmus cannot reasonably be expected to capture decent footage. Bridal Party/Guest Messages are captured while the band is setting up (which takes 75 minutes for

most wedding bands, on average). If your band is already set up and is almost ready to start playing, and if there is not enough time between the speeches and when dancing is about to commence, it may not be possible to capture any messages of best wishes, or perhaps only a limited number of them.

8. USE OF ADDITIONAL CAMERAS:

One shooter will shoot where necessary, if possible and if appropriate with a 2nd camera, but this is not guaranteed (because it's not always necessary or possible or appropriate). This is only guaranteed when a second camera is specifically purchased as part of the Platinum package or as an extra.

9. BRIDAL PREPARATIONS:

In the Platinum package there is one hour of bridal and/or groom preparation coverage included. This is an adequate amount of time however, if for any reason more time is required, please ask as there may be an hourly charge for this.

10. PROMOTIONAL:

Nathan Erasmus may use extracts from your wedding film for promotional purposes (on the website and on relevant social media including but not limited to Facebook, Instagram, Twitter and Google). In return, 'West Cork Creative Source T/A Gravy Wedding Videography' will use any such footage in good faith and in good taste. Take a look at the example we have online. That's a good indicator of the quality and concern we have about the things we choose to share to promote what we do. Our work is our advertisement. We're always improving and therefore always making new work available. We want your wedding video to be the best one we've filmed to date, and we want to be able to share that on our website so that other couples will know how good we can be.

11. ADDITIONAL FILMING / EDITING TIME:

If additional filming beyond the agreed upon filming times are required, or if editing changes are required for any reason, and if it is possible to do so, extra editing and/or filming charges will be incurred. We must be notified within two weeks upon delivery of the wedding film if any changes are required.

12. ITEMS SUBMITTED TO NATHAN ERASMUS BY MAIL:

West Cork Creative Source cannot be held responsible for items that you submit to us which are lost or damaged in the post/mail.

13. DOWNLOADING YOUR FILES & PHYSICAL MEDIA:

You the client are directed and advised to download and archive your wedding video edit(s), with the full knowledge that your edit(s) may not be online forever. This is your responsibility. A HD USB flash drive will be given to you when the editing is finished, but after you receive your wedding video edit(s), we make no guarantee that you will be able to purchase additional USB flash drives at any future date. A copy of your wedding video is kept on file for as long as possible in case it is required in the future, but we are not responsible if that copy goes missing or is damaged once we deliver the final edit to you via USB and online link. You the client are ultimately responsible for keeping your own wedding USB flash drive and/or files in good working order and in a safe place. It is your responsibility to ensure that you have an adequate number of copies of everything you need so as not to be disappointed in the future. It is understood that you will be backing up the files that you receive via online links or USB on other hard drives or in the "cloud" for safe keeping.

14. THIRD PARTY INTERFERENCE:

Nathan Erasmus accepts no responsibility if a third party stops him from filming in a particular area or stops him from recording sound correctly (including ceremony music). Nathan Erasmus is not responsible for poor sounding or non-functioning church or reception venue sound systems, or for poor acoustics. Nathan Erasmus will be bringing lenses that work well in low light environments however he cannot be held responsible if for any reason there is inadequate lighting and the client

refuses to allow camera-top lighting at the reception.

15. SPONTANEOUS OCCURRENCES:

No responsibility is accepted if speeches or toasts or other events of the day happen spontaneously outside of the agreed upon times that they were supposed to happen, and are subsequently not captured as a result.

15.1. CHANGES TO SCHEDULE:

You agree to notify us if any significant changes are made to the schedule of the day.

16. CANCELLATION BY WEST CORK CREATIVE SOURCE:

The due performance of this contract is subject to alteration or cancellation by Nathan Erasmus owing to any cause beyond his control. In the unlikely event of failure of the equipment or ancillary accessories, or cancellation of the contract by Nathan Erasmus for any reason, liability shall be limited to a full and complete refund of all monies paid. West Cork Creative Source T/A Gravy Wedding Videography cannot be held responsible for traffic delays. Under any and all circumstances, West Cork Creative Source T/A Gravy Wedding Videography liability is limited to a refund of the deposit/retainer fee. In the unlikely event that Nathan is unable to film your wedding, due to extreme illness, injury or bereavement for example, a suitable replacement videographer will be sought to cover for him, but this is not guaranteed. Under these circumstances, Nathan Erasmus would more than likely edit the footage.

17. EDITING:

West Cork Creative Source T/A Gravy Wedding Videography will endeavour to get your wedding film to you as soon as possible. Delivery time is currently 3 – 6 weeks approx. It may take longer to receive your edit depending on the time of year and complexity of editing, or due to unforeseen delays that are beyond the control of Nathan Erasmus. Editing is a very involved and creative process and it is constantly evolving. We do appreciate your patience while we craft your wedding footage into a beautiful wedding film that you will have and cherish for the rest of your lives.

18. UNAUTHORIZED DUPLICATION:

You agree not to make/allow or attempt to make unauthorised copies of DVDs or CDs or Blu-Ray discs that you receive from West Cork Creative Source / TA Gravy Wedding Videography. If you have received a DVD from us that does not work, it is advisable to check it on another DVD player before contacting us. If it is our DVD that is not functioning, we will replace it/them free of charge. Not all DVDs are compatible with all brands of DVD players. Our DVD format is DVD-R PAL, which is standard. You may download your short film highlights clip from Vimeo in HD and store/archive as you wish. You may also store/archive the HD wedding film files that you receive on your HD USB flash drive (if applicable).

19. POST-DELIVERY:

If for any reason you are unhappy with anything after you receive your wedding film package in the mail, the client agrees to immediately get in touch with Nathan Erasmus, in writing, detailing what is wrong. The client must do this within 14 days of receipt/delivery of the wedding film package, otherwise we may move your footage off our computers and hard drives. Extra editing may incur additional charges depending on what it entails. This is at the discretion of Nathan Erasmus. If something is wrong with the edit, and if it's the fault of Nathan Erasmus, and if it can be rectified, Nathan agrees to rectify the error and send new copies to the client without charge.

20. THIRD PARTY WEBSITES:

If you are receiving a section of your wedding video film from West Cork Creative Source T/A Gravy Wedding Videography (for example, short film highlights), in whole or in part, and if it is appearing on or hosted by any third party website like Vimeo.com, for example, you are responsible for downloading and archiving your film in the event that for any reason the company hosting the film one day decides to remove it from their website, or goes out of business. If you don't down-

load and archive your own film, we will more than likely still be able to provide you with it, but cannot guarantee it.

21. YOUR DIGITAL SIGNATURE:

Return of a deposit to 'West Cork Creative Source' to secure your wedding date as a booking is taken to mean that you agree to the Terms of Agreement, with or without a physical signature. Submitting the completed booking form means that you agree to the Terms of Agreement and represents your digital signature of understanding the Terms of Agreement.

22. TIME OVERRUN ON NIGHT OF WEDDING:

The client is expected to know the finishing time of the package they have chosen and agreed with West Cork Creative Source T/A Gravy Wedding Videography. If the night is running late, Nathan Erasmus will stay to capture the agreed upon activities/events such as the dancing only if he can do so, and the client will be invoiced after the wedding for the remaining balance. The charge is 100 Euro per hour or part thereof. Any remaining balance must be paid before editing commences. As a courtesy, Nathan prefers to not talk about money or approach couples regarding money related matters on the day or night of their wedding when they are enjoying their time with family and friends, but it may be necessary depending upon the circumstances. In the confirmation call before the wedding, Nathan Erasmus will repeat and confirm this with the client(s).

24. MEAL:

Although the thought is greatly appreciated, the client agrees to not seat Nathan Erasmus at a table with guests on the day of the wedding, which would limit his ability to work at the wedding. Since Nathan will be working for the entire day, he will sit and have a meal at the bar or restaurant, or the room nearest to the main function room while the guests are eating, so he can keep an eye on what is happening (when the cake is about to be cut, when the speeches are starting etc). The client agrees to cover the cost of the meal.

The client agrees to inform their contact at their venue/hotel that there will be a videographer present for the evening and that he will be having the vegetarian meal (this is so Nathan will be able to get fed as quickly as possible). Many wedding venues are already accustomed to providing a meal to the wedding videographer when guests are being served their meal.

25. DRONE / AERIAL FILMING:

Use of the drone is dependent upon any cause which is beyond our control, including but not limited to unsuitable weather conditions, restrictions, or an inappropriate filming location. Due to any possible safety risks or concerns, use of the drone is at the sole discretion of Nathan Erasmus at all times. The drone will not be flown closer than 5km from any aerodrome, over urban areas such as built up villages, town and cities, in civil or military controlled airspace, or in restricted areas.

26. UPGRADING / DOWNGRADING PACKAGE:

The client may upgrade their package by letting Nathan Erasmus know by e-mail. The client may not downgrade their package at any time.

27. DURATION / RUNNING TIME:

The duration or running time of a wedding film can vary, generally depending on the length of the speeches. Generally speaking, wedding speeches are approximately forty minutes in duration. A feature length film edit is usually approx 1 – 2 hours, but could be longer or shorter, depending on various factors including the duration of the speeches. Likewise, a short film highlights edit is usually 3 – 7 minutes, but may be shorter or longer depending on various factors. The duration times given are to be used as an approximate guide only.

28. RAW FOOTAGE:

You will receive the wedding reception and/or wedding service recorded in full as raw footage and audio, you have the ability and permission to view the footage wherever and whenever you like. However, by law, the copyright remains with West Cork Creative Source T/A Gravy Wedding Videography / Nathan Erasmus. This means that you do not have permission to edit the footage how you like and display it online. You may not display the raw footage, in any form, online.

29. CEREMONY FILMING:

For a religious ceremony, unless the client requests otherwise by e-mail, the entire ceremony is not usually filmed and included. The parts of the ceremony that one would hear at a regular Sunday mass (like the consecration, Eucharist etc) are not filmed and included. The “wedding specific moments”, those that directly involve the couple, their families and friends, are filmed and included. For civil ceremonies and same-sex weddings, the above does not apply.

30. RECEIVING LINE FILMING:

It generally takes 20 – 30 minutes for a couple to greet their guests and loved ones after a ceremony. This is normally referred to as a “receiving line”. The entire receiving line is not filmed. Specific moments are selected and filmed from various angles to maintain viewer interest.

SIGNATURE OF CLIENT

DATE
